

Japanese Journal of Radiology

AUTHOR SUBMISSION CHECKLIST

Authors should refer to the following checklist to ensure that all requirements are met before submission. Manuscripts that do not meet the requirements might be sent back to the authors.

(NOTE: Please do **NOT** submit this checklist upon submission.)

Prerequisites for Publication

- All listed authors qualify for authorship according to the [ICMJE authorship criteria](#).
- No part of the work described has been published before or under consideration for publication elsewhere.
- Permission has been granted by the copyright holder if any previously published figures and tables are reproduced in the manuscript.

Editorial Policy

- The [ICMJE Form for Disclosure of Potential Conflicts of Interest](#) has been collected from all authors. (NOTE: The corresponding author is asked to submit the forms via Editorial Manager accompanied by the manuscript.)
- For a study that received research grants from funding agencies*, the funder name and the grant number are included in the text under the Declaration section.
- Competing interests/Conflicts of Interest** of all authors are disclosed in the text under the Declaration section.
- For a study involving human participants*, an **ethical statement** that confirms the following is included in the text under the Declaration section:
 - The appropriate institutional ethics committee approved the study (or granted an exemption).
 - The study was performed per the ethical standards as laid down in the 1964 Declaration of Helsinki.
 - Informed consent (including for publication) was obtained from all individual participants included in the study.
- For a study involving animals*, an **ethical statement** that confirms the following is included in the text under the Declaration section:
 - All procedures were compliant with an appropriate guideline and ethical approval was granted.
- For Original articles and Technical notes*, a **data availability statement** is included in the text under the Declaration section.

Manuscript Preparation

- The **title page** includes:
 - A concise and informative title.
 - The name(s) of the author(s).
 - The affiliation(s) of the author(s), i.e. institution, (department), city, (state), country.
 - A clear indication and an active e-mail address of the corresponding author.
 - Acknowledgments of people, grants, funds, etc.
- Abstract:** 300 words or less
 - Original articles and Technical notes: structured (Purpose, Materials and methods, Results, and Conclusion).
 - Reviews, Mini-review and Pictorial essays: unstructured (no sections).
 - Special reports: structured or unstructured or no abstracts.
 - Letters to the editor and Editorials: no abstracts.

(NOTE: authors are also asked to enter a secondary abstract (condensed abstract), which summarizes the study's most significant conclusions in 50 words or less, in Editorial Manager.)
- Four to six **keywords** are provided.
- For Original article and Technical note, the **text** is arranged in sections with the headings Introduction, Materials and methods, Results, and Discussion.
- The **declaration section** that includes the following is provided in the manuscript before the reference list:
 - Funding.
 - Competing Interest.
 - Ethical statement.
 - Data Availability.
- References** are cited in sequence in the text using numbers in square brackets.
- Figures and Tables:**
 - Figures and Tables are prepared separately from the text.
 - All figures are cited in the text and numbered consecutively.
 - Figure legends for each figure are provided.
 - All tables are cited in the text and numbered consecutively.
 - Each table has a table title.