

“What is plagiarism?”

All of the following are considered plagiarism:

- [submitting] someone else's work as your own
- copying words or ideas from someone else without giving credit
- failing to put a quotation in quotation marks
- giving incorrect information about the source of a quotation
- changing words but copying the sentence structure of a source without giving credit
- copying so many words or ideas from a source/[sources] that it makes up the majority of your work, whether you give credit or not” [1]

“When do I need to cite?”

Whenever you borrow words or ideas, you need to acknowledge their source. The following situations (...) always require citation:

1. whenever you use quotes
2. whenever you paraphrase
3. whenever you use an idea that someone else has already expressed
4. whenever you make specific reference to the work of another
5. whenever someone else's work has been critical in developing your own ideas” [2]

[1] “What is Plagiarism?” Plagiarism.org. Accessed June 9, 2011.
http://www.plagiarism.org/plag_article_what_is_plagiarism.html. Reprinted with permission.

[2] “What is Citation?” Plagiarism.org. Accessed June 9, 2011.
http://www.plagiarism.org/plag_article_what_is_citation.html. Reprinted with permission.