

**Information for Authors**

The journal welcomes original papers that contribute to the progress of hematology. Submissions from all countries are invited.

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If the first author is not a member of the **Japanese Society of Hematology**, US \$20 (Authors from Japan: ¥2000) pre-submission charge will be charged before the peer-review process can begin. After submission, we would send you an email referring to credit card payment. Charges cannot be refunded at any cost and the submission would not move on to peer review process until we confirm the completion of your payment.

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Authors should submit their manuscripts using the journal's online submission system. Electronic submission substantially reduces the editorial processing and reviewing time and shortens overall publication time. Please go directly to the site <https://www.editorialmanager.com/ijhm> and upload all files associated with the manuscript following the instructions given on the screen. Use the Help option to see the most recently updated system requirements.

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**Main Documents:** Main documents of articles should be uploaded in rich text format (.rtf) or as Microsoft Word documents (.doc).

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**Original articles** should include the following sections: Abstract, Introduction, Materials and methods, Results, Discussion, Acknowledgments, and References. Original articles should be no longer than 5,600 words.

**Case reports** should describe new findings that have a significant clinical impact on hematologists or that may alter the concept of a disease. Case reports of the following will not be accepted for publication: a description of a rare disease or condition without new findings to be added to previous reports; a combination of different diseases without new suggestive findings for hematological research; remarkable effects of already known treatments without suggestive data to explain the exceptional results. Case reports should be no more than 1,800 words in length.

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Such papers, if accepted, will be published in the next available print issue; and all articles, including Rapid communications, will be published in the Online First format on SpringerLink ahead of print publication.

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**Review articles** generally are invited contributions, but suitable manuscripts may be submitted for this purpose. However, involvement of medical writers/researchers employed by the pharmaceutical industry are not permitted for review articles.

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The *International Journal of Hematology* has adopted the Uniform Requirements for Manuscripts (URM) established by the International Committee of Medical Journal Editors (ICMJE). These requirements were developed "to help authors and editors in their mutual task of creating and distributing accurate, clear, easily accessible reports of biomedical studies," and are available from the ICMJE website ([www.icmje.org](http://www.icmje.org)). The Editors reserve the right to reject studies that do not demonstrate sufficient conformity with IJH editorial policies or with accepted standards for the conduct of biomedical research. The Editors may further retract published articles that are subsequently shown to have been conducted in violation of these principles.

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**Authorship** All persons listed in the author byline must have made substantive contributions to the experimental design, the acquisition and/or analysis of research data, or the preparation of the manuscript, and must agree to accept responsibility for the aspects of the work with which they were involved. All persons who made contributions to the preparation of the manuscript must be acknowledged, including those whose contribution was solely writing assistance, and any support for such assistance must be disclosed. All authors must agree to the content of the manuscript and its submission to IJH. Disputes over authorship should be resolved prior to submission. Failure to resolve authorship disputes may result in publication delays or other editorial action.

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When submitting a paper, an author should always make a full statement to the editor about all submissions and previous reports that might be regarded as redundant or duplicate publication of the same or very similar work. The author should alert the editor if the work includes subjects about whom a previous report has been published. Any such work should be referred to and referenced in the new paper. Copies of such material should be included with the submitted paper to help the editor decide how to deal with the matter.

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A summary of conflicts should be listed for each author on the page following the acknowledgment. If no conflict exists, authors should state:

- The authors declare that they have no conflict of interest. A summary of relevant information will be published with the manuscript.

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Authors must be willing to distribute, in a timely and unencumbered manner, materials, data, and other resources relating to the work to other researchers for use in replicating, testing, or building on the reported findings. Such materials may include cells or cell lines, DNA, reagents, antibodies, strains of mutant mice, or other genetically altered organisms. Materials should be distributed free of charge, but it is acceptable to request payment for costs of maintenance and/or shipping.

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### Title page

Page 1 should contain the article title; author name(s); proposed running head not exceeding 45 characters and spaces, proposed type of manuscript (review article, original article, case report, rapid communication, letter to the editor); name of the department and institution in which the work was done; name, address, telephone and fax numbers, and e-mail address of the author to whom communications regarding the manuscript and reprints should be directed.

### Abstract

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Note: If you use Word 2007, do not create the equations with the default equation editor but use MathType instead.

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Authors must indicate whether or not they have a financial relationship with the organization that sponsored the research. This note should be added in a separate section before the reference list. See the Editorial policies section for more information. If no conflict exists, authors should state: The authors declare that they have no conflict of interest.

### References

The list of References should include only works that are cited in the text and that have been published or accepted for publication. Do not use footnotes or endnotes as a substitute for a reference list.

Citations in the text should be identified by numbers in square brackets.

Some examples:

1. Negotiation research spans many disciplines [3].
2. This result was later contradicted by Becker and Seligman [5].
3. This effect has been widely studied [1–3, 7].

### List style

References should be listed at the end of the article. References should be numbered consecutively as they appear at their first mention in the text. For 6 or fewer authors, all should be listed; for 7 or more, only the first 6 should be listed, followed by et al.

Examples:

1. Bhaskaram C, Reddy V. Cell-mediated immunity in iron- and vitamin-deficient children. *Br Med J*. 1979; 3:522-5.
2. Metcalf D. The hemopoietic colony-stimulating factors. Amsterdam: Elsevier Science; 1984.
3. Goldwasser E. Erythropoietin and differentiation. In: Cunningham D, Golwasser E, Watson J, Fox C, editors. Control of cellular division and development. New York: Alan R. Liss; 1981. p.487-94.

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### Abbreviations and acronyms

At its first appearance in the text, an abbreviation or acronym should be spelled out. Common abbreviations of units that need not be spelled out are: s,  $\mu\text{m}$ ,  $\mu\text{g}$ ,  $\mu\text{L}$ , min, mm, mg, mL, mM, h, cm, g, dL, M,  $\text{mm}^2$ , kg, L, mEq, Bq, c/kg, Gy, etc.

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Units of time should be written out in text, figure legends, and table footnotes and abbreviated only

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#### *Product and manufacturers' names*

In principle, generic names should be used; if trademarked names are used, the initial letters of the names should be capitalized. The name and location of manufacturers should be shown within parentheses.

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The first author should be a member of the Japanese Society of Hematology at the acceptance stage of the manuscript, except for the student.

#### *Artwork guideline*

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#### Editorial Office

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