

Guidelines for Authors of *Glass Physics and Chemistry*

(1) *Glass Physics and Chemistry* publishes four types of articles:

A. Review articles (up to 80 000 characters with spaces). Prior to submission of the manuscript, its scope and plan should be approved by the editorial board.

B. Original articles.

C. Short Communications (up to 14 000 characters with spaces and at most two figures). Manuscripts of this type should present experimental results of interest to readers without their discussion, interpretation, or generalization.

D. Letters to the Editor (up to 14000 characters). Letters are brief reports of radically new findings of top importance.

(2) The text should be typeset with a point size of no less than 12 with double spacing on A4 format paper (297 × 210 mm). The left margin should be at least 3 cm; the right margin must be ~1.0–1.5 cm; and the top and bottom margins must be ~2.0–2.5 cm. The first page should contain the list of authors, manuscript title, authors' affiliations, abstract, and the beginning of the main text. The following information should be presented by the authors: names, full postal and e-mail addresses, and phone numbers. The manuscripts should be signed by all authors.

The editorial board reserves the right to reject manuscripts that do not comply with these guidelines.

The manuscript can be submitted by [e-mail](#). This should include a file containing the text of the manuscript and separate files with figures. The use of an archive (ARJ, ZIP, RAR, etc.) is admissible. The main text should be prepared in Microsoft Word format with standard 12-point Times New Roman font.

(3) The manuscript should be written in simple and clear language and be carefully edited by the authors. Long sentences should be avoided, and the presentation in general should be reasonably brief. When using non-traditional terms or common terms in a nontraditional meaning, they should be clearly defined in the manuscript.

Notations and uncommon abbreviations introduced by the authors must be defined in the text. There should be consistency between the text, figures, and tables. Wherever required (including coordinate axes of graphs), dimensions should be indicated. It is preferable to employ SI units; however, other units, including widely used subsidiary units, are also acceptable. As a rule, both graphs and tables must not illustrate the same results without forcible arguments. In the text, the use of abbreviations, except for commonly used ones, should be avoided.

(4) A manuscript reporting experimental data should contain information on exact the as-analyzed or as-batched compositions of the studied materials. The description of experimental techniques and instruments should be attended by their essential characteristics if they

are not widely used and by information on measurement accuracy. A brief description of the experimental technique with reference to its detailed description in an earlier work is possible only when the corresponding article has been published in *Glass Physics and Chemistry*.

(5) Tables must be numbered by Arabic numerals (if more than one) and have a heading.

(6) References should be numbered in the order cited in the text. A reference under the same number to two or more papers of different authors, as well as reference to the same paper under different numbers, is unacceptable. References to unpublished works, except for papers of the authors of the manuscript that have been submitted for publication, are also unacceptable. In the latter case, the reference must include the name of the journal in which the paper has been submitted, followed by (in press).

References should be in the following format.

Journal articles

Purcar, V., Stamatina, I., Cinteza, O., Petcu, C., Raditoiu, V., Ghiurea, M., Miclaus, T., and Andronie, A., Fabrication of hydrophobic and antireflective coatings based on hybrid silica films by sol–gel process, *Surf. Coat. Technol.*, 2012, vol. 206, no. 21, pp. 4449–4454. <http://dx.doi.org/10.1016/j.surfcoat.2012.04.094>

Books

Barin, I., *Thermochemical Data of Pure Substances*, Weinheim: VCH, 1993.

Collections of articles

Obermeier, E., Anodic wafer bonding, in *Proceedings of the International Symposium Semiconductor Wafer Bonding: Science, Technology, and Applications*, Pennington: Electrochemical Society, 1995, pp. 212–220.

Patents

Silverman, A., Method of Producing of Glass, US Patent 2 838 882, 1958.

All publications should be cited in their original language.

(7) The size of figures must be no less than 5 × 6 cm and no more than 18 × 24 cm. All curves should be labeled by numerals or letters, which are defined in figure captions. Figures should fit either column width (80 mm) or page width (170 mm). The page height is 220 mm. The list of figure captions should be on a separate page.

(8) The author must respond to a referee's report within six months. If the authors disagree with the referee, they have the right to request that another referee be chosen. The second referee is selected at a meeting of the editorial board. Rejected manuscripts are not returned to authors.

(9) A [copyright transfer agreement](#) must be submitted together with the manuscript.