

International Journal of Disaster Risk Science

Instructions for Authors

The *International Journal of Disaster Risk Science* is an interdisciplinary English language journal that publishes research articles addressing theoretical and methodological issues in disaster risk science, emergency response technology, and risk management; disaster risk governance policies and regulations; and case studies and comparative research internationally on responses to major disasters. The journal also publishes short articles and updates on projects, conferences, and research progress.

The journal is published bimonthly, in February, April, June, August, October, and December.

Manuscripts submitted to the journal are considered for publication only if they have not been published previously and are not under consideration for publication elsewhere. The publishers cannot be held responsible for any costs that are incurred if an author fails to adhere to these conditions.

Research papers are peer reviewed by at least two reviewers. The author should suggest three potential reviewers with full names, institutional affiliations, and current e-mail addresses. All reviews are conducted blind, and authors should insure that potential identifying data are removed from the main document and included only on the title page. The title page should be in a separate file (it should be excluded from the main document) and must contain the full name, affiliation, and mailing address of the author(s); the title of the paper; the number of words in the text; and the name of the corresponding author with mailing address, telephone number, and e-mail address. Acknowledgments, if applicable, should also be included on this page.

Research papers should be no more than 8,000 words in length including references, and may contain up to five figures and three tables (inserted in appropriate places in the paper) without special permission from the editors. Short articles and updates on projects, conferences, and research progress should be no more than 3,000 words in length.

Manuscript Format

Manuscripts must be written in American English. Research papers should be compiled in the following order: title of the paper; 250 word abstract; four to six keywords; main text; footnotes (only in limited number when absolutely necessary); and references. Appendices are not accepted. Papers should be submitted as Word file for text, with one inch margins on all sides throughout a 12-point Times New Roman single space text.

All papers submitted should contain an abstract of no more than 250 words and four to six keywords. Headings should be numbered sequentially, using a decimal system for subheadings. No more than three levels of heading are acceptable.

Photos and figures should be of high quality with a minimum resolution of 300 dpi in TIFF or JPEG format. Figures of high resolution and large file size must be uploaded separately, with their coarse resolution copy inserted in the main text. Copyright permission must be obtained for material copied from other publications, but does not need to be submitted until the paper is accepted. Explain all abbreviations used in figures and tables. Metric and Celsius units must be used in figures, tables, and text. Convert currencies to USD using appropriate exchange rates, noting the date for the rate employed. Specialized technical or scientific terms, abbreviations, and acronyms should be explained the first time they are used.

The author-date system of referencing, primarily following the *Chicago Manual of Style (CMS)*, is used. See The Chicago Manual of Style Online at <http://www.chicagomanualofstyle.org/15/contents.html>. Sources are briefly cited in the text in parentheses, by author's last name and year of publication. Provide full bibliographic information in a reference list. If a reference is written in a foreign language, give the title in both English and its original language with the latter in parentheses, indicate the language in parentheses at the end, and, if the reference has an English summary, add "English summary." Names of journals should be

written in full, not abbreviated. Use only initials of authors' first names. Do not put journal article titles and titles of chapters from edited books within quotation marks. The issue number of a journal should always be included when applicable. A reference list entry for a journal article should look like this:

Weinstein, J. 2009. The market in Plato's Republic. *Classical Philology* 104(4): 439–458.

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Authors should submit their manuscripts electronically by visiting the journal submission and review website at <https://mc03.manuscriptcentral.com/IJDRS>. Please follow instructions on the website. All submissions must be accompanied by a disclaimer indicating that the paper in whole or in part has not been previously published and is not under consideration elsewhere.

After Acceptance

Page proofs will be sent to the corresponding author for response to questions and solution of problems and for final author approval. After the final proofreading, open access will be made available at www.springer.com/13753.

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