

## Purpose of the Journal

*The Journal of Behavioral Health Services & Research (JBHS&R)* is a quarterly, peer reviewed, multidisciplinary journal that publishes articles on the organization, financing, delivery, dissemination and implementation, and outcomes of behavioral health (including mental health, alcohol, and drug abuse) services. It is the official publication of the *National Council for Mental Wellbeing* (<http://www.thenationalcouncil.org/>).

## Submission of Manuscripts

The *JBHS&R* will only review manuscripts for publication with the understanding that it has not been previously published (in full or in part) either in print or online, and is not currently being reviewed for publication elsewhere. The *JBHS&R* invites contributions in the form of *Regular Articles* ( $\leq 20$  pages, not including references, tables, or figures), *Brief Reports* ( $\leq 13$  Pages), *Policy Perspectives* ( $\leq 16$  pages), *Literature Reviews* ( $\leq 20$  pages), *Commentaries* ( $\leq 16$  pages), *Notes from the Field* ( $\leq 10$  pages), *Letters to the Editor* ( $\leq 1$  page, not peer-reviewed), and *Book Reviews* ( $\leq 1$  page, not peer-reviewed). Neither the length of the paper nor the category to which manuscripts are assigned necessarily reflects their importance to the field. Manuscripts must be submitted online via *JBHS&R's* Editorial Manager (EM) Website, <http://www.editorialmanager.com/jbhs/default.aspx>. Please visit this site for details on how to register with EM, upload, and electronically submit manuscripts.

## Manuscript Preparation

Manuscripts must be uploaded to Editorial Manager in a *Microsoft Word document*. Manuscripts *must be double-spaced*, with 1-inch margins. Only Times New Roman or Arial font should be used. Manuscript pages *should be numbered consecutively* starting with the first page of text (not abstract). Avoid the use of *first person* (i.e., I, we, our) in the manuscript. In addition, authors should use *people first language* (e.g., “individuals with mental illness” rather than “the mentally ill”). Do *not* use the graphics option for tables or the sequential (embedded) footnote option.

## Manuscript Contents

Manuscript submissions should contain four separate Microsoft Word document files: (1) a title page with author information; (2) the manuscript narrative including: a second title page without author information, abstract, and references list; (3) tables (if applicable); and (4) figures (if applicable). Table and figure files should be uploaded and appear at the end of the manuscript. *Each manuscript submission must include the following items:*

### Title Page (WITH Author Information)

Include title, key words, author name(s), any academic degrees, name/address of organization where the work was done, and any credits, acknowledgments, or disclaimers. Manuscripts should include a running head on the title page. *All author information should be included only in this separate title page.*

### Abstract

All manuscripts, except Letters to the Editor, require an Abstract ( $\leq 150$  words). The Abstract should not include any subheadings or cited references. Abstracts should be double-spaced and placed on a separate page following the title page, *without* author information.

### Implications for Behavioral Health

*JBHS&R* is committed to publishing articles in applied behavioral health policy and services delivery as well as publishing articles based upon empirical research. All manuscripts must contain a section heading (with appropriate narrative) as the last major section of the manuscript entitled *Implications for Behavioral Health*.

### Notes (as needed)

Notes should be grouped together in a separate, double-spaced section prior to the References. In text, notes should appear as superscripted, lowercase letters (e.g., This has caused a number of issues.<sup>a</sup>)

### Conflict of Interest Statement

Authors must include a Conflict of Interest Statement between the Implications and References sections.

### Important:

Do not save files using identifying information (i.e., author last name) and do not include any identifying information in the manuscript or revisions (e.g.,

use of University letterhead, acknowledgements to colleagues, and reference to university/institutional affiliation).

### Illustrations

Figures may be created using electronic software (i.e., Adobe Illustrator, Corel Draw, and Photoshop). Use computer-generated lettering. *Do not use any screenshots, color, grayscale, shading or fine lines.* Cite each figure in the text in consecutive order. If a figure has been previously published, in part or in total, acknowledge the original source and *submit written permission* from the copyright holder to reproduce or adapt the material. Supply a caption for each figure, typed double-spaced. Captions should include the figure number, (centered, in bold) on the first line and the figure title (centered) on the second line, followed by explanatory statements, notes, keys or sources and permissions lines. *Include all Figures in one MS Word file.*

### Tables

Tables should be numbered consecutively and include brief titles; table numbers should appear centered (in bold) on the first line, titles should appear centered on the following line. Include explanatory footnotes for all nonstandard abbreviations. Cite each table consecutively in-text. Tables should be self-explanatory and not duplicate the text. If data from another published or unpublished source is used, obtain permission and acknowledge fully. Include all Tables in one MS Word file.

### Formatting

*Major* headings (e.g. Abstract, Introduction, Methods, Implications for BH) are centered, bold font (not italicized or numbered). *Second* line headings are left-aligned, bold font, only the first letter of first word uppercase. *Third* line headings are left-aligned with run-in text, italic font, only the first letter of first word uppercase.



### Editor-in-Chief

Bruce Lubotsky Levin, DrPH, MPH  
[levin@usf.edu](mailto:levin@usf.edu)

### Submitting/Reviewing

For more details on submitting or reviewing, visit

<https://www.springer.com/journal/11414>

### Questions?

Ask the Editorial Associate  
[jbhsr@usf.edu](mailto:jbhsr@usf.edu)

## References

References must be cited in-text and styled in the reference list similar to the *American Medical Association Manual of Style, 10th Edition, 2007*. *JBHS&R* deviates slightly. An online *JBHS&R* Referencing Style Tutorial is available at [bit.do/jbhsr](http://bit.do/jbhsr) for additional guidance.

### In-text citations

- The citation number should appear superscripted in the body of the text and should follow all punctuation marks (e.g., Persons in substance abuse treatment.<sup>11-13</sup>)
- Page numbers should appear with the citation, in parentheses, following a specific quote (e.g., “Persons in substance abuse treatment.”<sup>11(p.213)</sup>).

### References List

- Only material that has been published, accepted for publication, or presented at a major conference may be listed in the References.
- References should be numbered as they appear in the body of the article.
- If there are more than 3 authors/editors, name the first 3 followed by et al.
- Spell out the entire title of journal publications in the References section.
- Titles of journals, books, presentations, and technical reports should appear in italics.
- References should not be created using MS Word’s automatic footnote/endnote feature.
- References must be double-spaced on a separate page at the end of the article.

### Book

Levin BL, Hanson A (Eds.). *Foundations of Behavioral Health*. Cham, Switzerland: Springer Nature, 2020. DOI 10.1007/978-3-030-18435-3.

### Book Chapter

Hanson A, Hurd D, Levin BL. Chapter 3, Global health. In: BL Levin, A Hanson, D Hurd (Eds.). *Introduction to Public Health Pharmacy, Second Edition*. New York, NY: Oxford University Press, 2018, pp. 41-67. DOI: 10.1093/med/9780190238308.001.0001.

### Web Page

*Demand for Mental Health and Substance Use Treatment has increased nearly 80% in three months*. Washington, DC: National Council for Mental Wellbeing website, 2021. Available online at: <https://www.thenationalcouncil.org/press-releases/demand-for-mental-health-and-substance-use-treatment-has-increased-nearly-80-in-three-months/>. Accessed on 8 October, 2021.

### Official organization report published on a webpage

*The State of Mental Health in America*. Alexandria, VA: Mental Health America website. Available online at: <https://mhanational.org/issues/state-mental-health-america>. Accessed on 8 October, 2021.

### Print journal article with three or fewer authors

McCray CI, Rosenberg. A path forward: Mental health and the U.S. pandemic response. *Journal of Behavioral Health Services & Research* 2021; 48(2):161-170. <https://doi.org/10.1007/s11414-020-09747-9>.

### Print journal article with more than three authors

Sharma V, Levin BL, Rahill GJ, et al Post-earthquake self-reported depressive symptoms and post-traumatic stress disorder and their correlates among college-youths in Kathmandu, Nepal. *Psychiatric Quarterly* 2021; doi: 10.1007/s1126-021-09928-5. <https://pubmed.ncbi.nlm.nih.gov/34109493/>. Accessed 8 October, 2021.

### Conference Paper Presentation

Levin BL, Miller B. Innovative Management for Research Development: State-Supported Psychiatric Research Institutes. Paper presented at the *Annual Meeting of the Association of Mental Health Administrators*, Hollywood, FL. September, 1987.

### Government document without individual authors

Substance Abuse and Mental Health Services Administration. *Key substance use and mental health indicators in the United States: Results from the 2019 National Survey on Drug Use and Health*. Center for Behavioral Health Statistics and Quality, Substance Abuse and Mental Health Services Administration. Publication Number PEP20-07-01-001, September, 2020. Available online at: [https://store.samhsa.gov/sites/default/files/SAMHSA\\_Digital\\_Download/PEP20-07-01-001-PDF.pdf](https://store.samhsa.gov/sites/default/files/SAMHSA_Digital_Download/PEP20-07-01-001-PDF.pdf). Accessed 8 October, 2021.

## Permissions

Authors are responsible for obtaining signed letters from copyright holders granting permission to reprint material being borrowed or adapted from other sources, including previously published material of your own or from Springer. Authors are responsible for any fees to reprint borrowed material. This includes forms, checklists, cartoons, glossaries, tables/ figures, exhibits, text, and pamphlets; concepts, theories, or formulas used solely in a chapter or section; direct quotes from a book or journal >30% of a printed page; and all excerpts from newspapers or other short articles. *These items will not be used without written permission from the copyright holder.*

## Accepted Manuscripts

Papers become property of *JBHS&R* and may not be published elsewhere without permission from the Editor-in-Chief. Authors will be asked to sign a copyright transfer agreement (which must be returned prior to manuscript publication) acknowledging the manuscript transfer. Once the author receives confirmation that the manuscript has been accepted, it is considered a published article in the journal. Accepted manuscripts, while waiting assignment to the print edition of the *JBHS&R*, will appear in their entirety, on Springer Online First, <https://link.springer.com/journal/11414/online-first>.

Opinions and views expressed by authors in all manuscripts (including Commentaries and Letters to the Editor) submitted to the *JBHS&R* should not be construed to represent the opinions and views of the *JBHS&R*, the *JBHS&R* Editorial Board, the *National Council for Mental Wellbeing*, Springer, or the University of South Florida. Authors are responsible for all statements made in their work, including changes made by the production and copy editors. Papers are edited to conform to *JBHS&R* style and to improve communication between the author and readers.

## Galley Proofs

Springer prefers to send an email (to corresponding authors only) providing a link to a PDF file of page proofs. No pre-prints are available.

## Indexes

The contents of the *Journal of Behavioral Health Services & Research* (ISSN 1094-3412) are indexed or abstracted in: Science Citation Index Expanded (Sci. Search), Journal Citation Reports/Science Edition, Social Science Citation Index, Journal Citation Reports/Social Sciences Edition, Medline, SCOPUS, PsycINFO, Google Scholar, EBSCO Health Business, Academic OneFile, Applied Social Sciences Index and Abstracts (ASSIA), CNKI, Criminal Justice Periodical Index, Current Abstracts, Current Contents / Social & Behavioral Sciences, Current Contents/Clinical Medicine, EBSCO Academic Search, EBSCO Advanced Placement Source, EBSCO Biomedical Reference Collection, EBSCO Business Source, EBSCO CINAHL, EBSCO Consumer Health Complete, EBSCO Corporate Resource Net, EBSCO Criminal Justice Abstracts, EBSCO Health Policy Reference Center, EBSCO Health Source: Nursing/Academic Edition, EBSCO Psychology & Behavioral Sciences Collection, EBSCO Sociological Collection, EBSCO STM Source, EBSCO TOC Premier, EM Care, Expanded Academic, Health Reference Center Academic, OCLC, ProQuest ABI/ INFORM, ProQuest Agricultural & Environmental Science Database, ProQuest AP Science, ProQuest Business Premium Collection, ProQuest Central, ProQuest Health & Medical Collection, ProQuest Health Management Database, ProQuest Health Research Premium Collection, ProQuest Medical Database, ProQuest Natural Science Collection, ProQuest Nursing & Allied Health Database, ProQuest Psychology Database, ProQuest Public Health Database, ProQuest Research Library, ProQuest Science Database, ProQuest SciTech Premium Collection, ProQuest SIRS, ProQuest Social Science Collection, ProQuest Sociological Abstracts, PSYCLINE, SC Imago, Summon by ProQuest.

*JBHS&R* is a ranked journal in journal citation reports. The *JBHS&R* Impact Factor can be viewed at <http://link.springer.com/journal/11414>.