Stylesheet for Authors

Authors are requested to refer to this guide for submissions to ***Jindal Global Law Review***. Abiding by our style sheet helps us in ensuring uniformity of formatting, thereby hastening up the review, editing, and publication process.

General Instructions

1. The *indicative* word limit of the submissions (exclusive of footnotes) is as follows:
   a. Long Articles – Between 8,000 and 10,000 words.
   b. Short Articles/Review Essays – Between 5,000 and 6,000 words.
   c. Book Reviews – Between 2,000 and 3,000 words.
   d. Case Notes/Legislative Comments – Between 1,500 and 2,500 words.
2. Please use British spellings in accordance with the *Oxford English Dictionary*. For example, please use 'colour' as opposed to 'color' or 'criticise' as opposed to 'criticize'.
3. Provide five keywords to help readers find your article.
4. Please *italicise* non-English terms and provide their approximate English translation in brackets when they are first mentioned. Latin legal phrases such as *prima facie* and *res ipsa loquitur* need not be translated. This rule does not apply to words which have been assimilated into English, such as caveat and per annum.
5. *Italicise* titles of books, journals, plays, films, musical works etc if they are a complete published work; in case of reference to an individual short story, song, article etc. within a larger publication, enclose the name of the work within single quotation marks.
6. Avoid underlining words, phrases, and sentences for emphasis.
7. Please use the Oxford or serial comma wherever possible.
8. Avoid 'th' etc. with dates – just the number and month – and refrain from using 'the' before the number. Dates should appear in the following format: 01 January 2020 (day/month/year).
9. Spell out whole-number words for one to ten; use figures for numbers above ten. If there are a lot of figures in a paragraph or text, some above ten and others below, use figures throughout to maintain consistency.
10. Avoid correcting spelling errors in a direct quote.
11. Enclose quoted matter between single quotation marks and use double quotation marks for a quotation within a quotation.
12. Quotations of more than 50 words should be typed in a separate paragraph and indented on both sides by 1 inch of the margin, without quotation marks. Please do not italicise quotes.
13. Footnote numbers should be placed after the punctuation mark.
14. Avoid abbreviating the name of a country, unless it is mentioned three times or more. For instance, please use United Kingdom instead of U.K. and United States in place of U.S.

Layout of the Manuscript

1. All text should be typed out in Times New Roman, 12-point, and double-line spaced.
2. Use margins of at least 2.5 cm (or 1 inch).
3. Use bold for your article title, with an initial capital letter for any proper nouns.
4. Indicate the abstract paragraph with a heading or by reducing the font size. Limit the abstract to 250 words.
5. Please indicate the level of the section headings in your article:
   a. First-level headings (e.g. Introduction, Conclusion) should be in bold, with an initial capital letter for any proper nouns. All first-level headings should be numbered '1, 2, 3…'.
   b. Second-level headings should be in bold, with an initial capital letter for any proper nouns. All second-level headings are to be numbered '1.1, 1.2... 2.1, 2.2'.
   c. Third-level headings should be in italics, with an initial capital letter for any proper nouns and should be numbered '1.1.1, 1.1.2, 1.1.3…'.
   d. Fourth-level headings should be in bold italics, at the beginning of a paragraph. The text follows immediately after a full stop or other punctuation marks.

Citation Samples
(Based on the OSCOLA Quick Reference Guide*)

Primary Sources

Avoid full stops in abbreviations. Separate citations with semi-colon (;).

Cases

Give the party names, followed by the *Law Report* citation. If there is no *Law Report* citation, then give the party names, case number allotted in the court, and in brackets the court.

Shayara Bano v Union of India (2017) 9 SCC 1.
State of Bombay v Narasu Appa Mali AIR 1952 Bom 84.
Sant Ram v Labh Singh (1964) 7 SCR 756.

When pinpointing, give paragraph numbers in square brackets at the end of the citation.

Shayara Bano v Union of India (2017) 9 SCC 1 [27].
Sant Ram v Labh Singh (1964) 7 SCR 756 [6, 9].
State of Bombay v Narasu Appa Mali AIR 1952 Bom 8 [5-10].

If citing a particular judge:

Shayara Bano v Union of India (2017) 9 SCC 1 [27] [Kurian Joseph J].

Statutes, statutory instruments, Bills

Indian Penal Code 1860.
The Indian Contract Act 1872.
The Specific Relief (Amendment) Act 2018.
The Criminal Law (Amendment) Bill 2013.

International Treaty

Full Name of the Treaty (date it was opened for signature/signed/adopted, date entered into force) Official reporter citation (abbreviated name of treaty if going to reference later) pinpoint article.

Convention Relating to the Status of Refugees (adopted 28 July 1951, entered into force 22 April 1954) 189 UNTS 137 (Refugee Convention) Art 33.

International Court Cases

Tadic Case (Judgment) ICTY-94-1 (26 January 2000)
Prosecutor v Tadic (Judgment in Sentencing Appeals) (2000) 39 ILM 635.

Subsequent citations and short forms

Avoid the use of 'Latin gadgets' such as *supra*, *infra*, *ante*, *id*, *op cit*, *loc cit*, and *contra*, which are not widely understood. The abbreviation 'ibid' can be used to repeat a citation in the immediately preceding footnote. Standing alone, 'ibid' means strictly 'in the very same place' while 'ibid 345' means 'in the same work, but this time at page 345'.

Secondary Sources

Books

Give the author's name in the same form as in the publication, except in bibliographies, where you should give only the surname followed by the initial(s). Give relevant information about editions, translators and so forth before the publisher, and give page numbers at the end of the citation, after the brackets.

Thomas Hobbes, *Leviathan* (first published 1651, Penguin 1985) 268.
Gareth Jones, *Goff and Jones: The Law of Restitution* (1st supp, 7th edn, Sweet and Maxwell 2009).
K Zweigert and H Kötz, *An Introduction to Comparative Law* (Tony Weir tr, 3rd edn, Oxford University Press 1998).

Contributions to edited books

Francis Rose, 'The Evolution of the Species' in Andrew Burrows and Alan Rodger (eds), *Mapping the Law: Essays in Memory of Peter Birks* (Oxford University Press 2006).

Encyclopaedia

Halsbury's Laws (5th edn, 2010) vol 57 [53].

Journal articles

Roscoe Pound, 'Law in Books and Law in Action' (1910) 44(1) *American Law Review* 12.

When pinpointing, put a comma between the first page of the article and the page pinpoint.

Marzia Casolari, 'Hindutva's Foreign Tie-up in the 1930s' (2000) 35(4) *Economic and Political Weekly* 218, 220.

Command papers and Law Commission reports

Department for International Development, *Eliminating World Poverty: Building our Common Future* (White Paper, Cm 7656, 2009) ch 5.
Law Commission, *Reforming Bribery* (Law Com No 313, 2008) [3.12–3.17].

Websites and blogs

Uddipana Goswami, 'How to Heal Through Life Writing' (*Psyche*, 28 October 2020). https://psyche.co/guides/to-start-to-heal-from-trauma-in-your-life-write-about-it. Accessed 28 December 2020.

Newspaper articles

Jane Croft, 'Supreme Court Warns on Quality' *Financial Times* (London, 1 July 2010) 3.

*This table is neither exhaustive nor complete. These are, usually, the most common sources cited. If you do not see your source here, check the OSCOLA guide, cited below, for guidance. Link: https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012.pdf. In case of a conflict between OSCOLA and the rules in this style sheet, please use the latter.